



360° Training & Development

NO./CODE	CHOICE 	IN COMPANY COURSES   	DAYS  (OPTIONAL)
QMS		ISO STANDARDS : 9001,14001,27001 ext	
01		Awareness/Introduction /Upgrading	
02		ISO Process Mapping & Documentation	
03		ISO Lead Auditor Training	
04		Effective QMR (roles & responsibility)	
05		ISO Process Approach	
IQA		INTERNAL QUALITY AUDITOR	
01		IQA (Assessment & Continuous Improvement)	
02		IQA with practical "Live Audit" session	
		BANKING SECURITY STANDARDS	
01		PCI Compliance Review & Assessment	
02		Information Security Understanding & Impl	
03		Authentication and Encryption Services	
OTH		OTHER COURSES	
01		Hotel Industry Standards	
02		8 New Quality Control Tools	
03		Occupational Health & Safety / ISO 18000	
04		Effective Quality Costing/Service Quality Costing	
05		5S Awareness & Implementation	
06		Total Safety Management (TSM)/OSHA Programs	
07		TQM Awareness / Six Sigma Awareness	
08		SPC & Process Capability/Managing Food Safety	
09		Failure Mode & Effect Analysis (FMEA)	
10		Measurement Systems Analysis (MSA)	
11		QCC Implementation/ Continual Improvement	
12		Introduction to DOE & SOV	
13		Implementation of the HR Manual & HR Policies	
14		Implementation Food Safety Management	
15		Implementation of Environmental Quality Processes	
16		Implementation of Occupational Safety & Health Processes	
17		Implementation of Factory & Machinery Processes	
18		Electrical & Mechanical Safety Rules	
HR/GM		STRATEGIC & GENERAL MANAGEMENT	
01		Team Building (Indoor & Outdoor) & Empowerment	
02		Performance Competency Management & Techniques	
03		Change Management & Risk Assessment	
		Integrated / Balance Scorecard System	
04		Developing Supervisory Skills / Supervisor @work	
05		Knowledge Management (EVA system)	



06		Business Succession Planning (ACCA Tool)	
07		Value Chain & Supplier Management System	
08		Compensation Management & Strategies	
09		The Art of Leadership/Sharpening your project Mgt Skills	
10		Developing HRM & Training Needs Analysis	
11		Effective Employment Techniques & Selection	
12		Enterprise Risk Management	
13		Business Integration Modeling	
14		Credit & account Receivable Management	
15		Corporate Governance/SA 8000	
16		Effective Management Skills	
17		Guidelines for Internal Audit	
18		Introduction to Malaysian Labour Laws	
19		Finance For Non Financial Personnel/Managers	
20		The 7 Habits of Highly Effective People	
21		Maximizing Human Capital	
22		Flexi Wage & Benefits	
23		Development of Competitive advantage through HR	
24		Skills & Techniques in HRD/ Learning Organization	
25		Total Quality(TQM)/Total Safety (TSM)	
26		Risk Management (An ACCA tool)	
27		Effective Communication skills	
28		Teamwork and collaboration	
29		Adaptability and Problem solving	
30		Critical observation skills	
31		Analytical thinking and entrepreneurial spirit	
32		Effective written and verbal communication teamwork	
33		Conflict-resolution or “leadership skills”	
34		Resilience in high-pressure environments	
35		Visionary Leadership	
36		Skillful Presenter	
37		Managing for Results	
38		Problem solving & Decision Making	
39		5 Why Analysis	
40		Total Process Control Plan	
41		Effective Leadership Skills Development	
NO./CODE	CHOICE	CONSULTANCY & PROJECT IMPLEMENTATION	
CP/I			
01.		<i>ISO 9001/ ISO 14001/ OSHA /IEC 17025/39001/FS 9000/27001 etc</i>	
02.		<i>Professional Placement & Support Services. Business Excellence, Financial, HRM etc</i>	
03.		<i>CE Marking & Product, Malaysian Brand Trade Mark ,Trade Mark Reg etc</i>	



www.qme2u.com www.rcertsea.com 04.		<i>International Certification</i>	
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Trainers/Consultants & Programs Registered With:



NAME : _____ E-Mail:- _____

DESIGNATION : _____

DATE : _____

COMPANY : _____

INDUSTRY : _____ PROGRAM CODE _____

DETAILS OF REQUIREMENT: _____



ADDRESS : _____

TEL : _____ FAX: _____

**All the training is claimable under SBL (HRDF).*

**International organizational standards
for ALL INDUSTRIES.....for that
competitive advantage & global
recognition**

